

**POINT No. 6**

**Right to Information Cell.**

RTI Cell has been established in the state under Right to Information Act, 2005. Name, Rank, Post, Address and Telephone Nos. of the officers are as under:-

Sr. No.	Unit	Post	Name and Address of the Officer.	Telephone No. of the Officer.
1	Rewari	First Appellate Officer	Shri Rahul Sharma, IPS Superintendent of Police, Rewari..	(o) 01274-222790 ® 01274-222491 E-Mail - sprwr@hry.nic.in
2	Rewari	State Public Information Officer	Sh. Hans Raj, HPS DSP Hqrs Rewari	(o) 01274-225141 ® 01274-225274 <a href="mailto:dsprewarihq-hry@nic.in">dsprewarihq-hry@nic.in</a>
3	Rewari	Asstt. State Public Information Officer	Sh. Anil Kumar, HPS Dy. Superintendent of Police, Kosli. (Sub Division)	(o) 01259-275034 ® 01259-275027 dspkosli-hry@nic.in

Information demanded by the public is given within stipulated period. Fees fixed for information is as under:-

- 1 Application fees Rs. 10/-
- 2 Information fees Rs. 2/- per page A-4 size paper single sided.
- 3 Below Poverty Line card holder Free of cost.

Period of information: Within one Month.

## HARYANA RIGHT TO INFORMATION RULES 2009

PLEASE VISIT:-



[http://www.humanrightsinitiative.org/programs/ai/rti/india/states/haryana/haryana\\_rti\\_rules\\_2009.pdf](http://www.humanrightsinitiative.org/programs/ai/rti/india/states/haryana/haryana_rti_rules_2009.pdf)

### RTI Information

Information related to RTI Act, 2005, (District Police, Rewari) can be collected through the following forms:-

Form A

[See Rule 3(1)]

### Information Regarding RTI

Sr. No	Total Application Received	Disposed off	Pending
1	2144	2144	NIL

To

The State Public Information Officer/State Assistant Public Information Officer.

(Name of the Office with Address).

1. Full name of the applicant

2. Address

3. Particulars of information required

(i) Subject matter of information

(ii) The period to which the information related \*\*

(iii) Description of the information required\*\*\*

(iv) Whether information is required by post or in person (the actual postal charges shall be included in addition to the fees)

(v) In case by post (Ordinary, Registered or Speed)

Place:

Date:

Signature of the Applicant.

- Board category of the subject to be indicated such as Grant /Government Land/Service Matter/Licenses etc.)
- Relevant period of which information is required to be indicated
- Specific details of the information are required to be indicated.

ACKNOWLEDGEMENT of Application

Received your application dated \_\_\_\_\_ Vide Diary No. \_\_\_\_\_

Dated \_\_\_\_\_

(Signature)

The State Public Information Officer/State Assistant Public Information Officer.

(Name of the Department/Office)

Form B [See rule 4(4)]

To

The State Public Information Officer/  
State Assistant Public Information Officer.  
(Name of the Office with Address).

Name and address of the applicant.

Sir,

Please refer to your application dated \_\_\_\_\_. Addressed to the undersigned requesting information regarding \_\_\_\_\_. The additional fee for supplying this information to you is Rs. \_\_\_\_\_. You are hereby informed to pay the fee at this office either in case or in a Government treasury through challan send a copy of the challan to this office within a period of fifteen days and collect the information on \_\_\_\_\_.

The amount of fee shall be deposited in the receipt head/account No. (to be intimated to the applicant by the concerned department.)

State Public Information Officer/

State Assistant Public Information Officer

Financial Commissioner and Principal Secretary

To Government, Haryana,

Administrative Reforms Department INFORMATION DISTRICT POLICE Rewari

## SECTION-4(1)(b) OF RIGHT TO INFORMATION ACT-2005

### PARTS 1-17

1. Particulars of organization
2. Power and duties of officers/Employees
3. Procedure for Decision Making
4. Norms for discharge of functions
5. Rules, Regulations for discharge of functions
6. Statement of categories
7. Details of consultative committees and other bodies
8. List of boards, councils, committees and other bodies
9. Directory of officers/employees
10. Monthly remuneration of officers/employees
11. Budget allocated to each agency
12. Execution of subsidy program
13. Particulars of recipients of concessions, permits
14. Information available in an electronic form
15. Facilities available for obtaining information
16. Particulars of PIOs
17. Other information Prescribed

## RIGHT TO INFORMATION

### PART-1

#### Particulars of organization, functions and duties

##### [Section 4(1)(b)(i)]

**1. Aims and objectives of the organization:-** The purpose of district Police, Rewari is to uphold the law fairly and firmly; to prevent occurrence of crime; to pursue and bring to justice those who break the law; to keep the peace in partnership with the community; to protect, help and reassure the people.

**2. Mission / Vision :-** The mission of this district Police is to help the common man, to provide him security and to create a peaceful and law abiding community with his cooperation. District Police is committed to uphold the rule of Law, to prevent crime and to maintain law and order. We are here to protect the weak, the under-privileged and to serve the people. In order to make district Police people-friendly, to enhance the credibility of the police and to check corruption, transparency in the system is emphasized at all levels.

**3. Structure of the department:-** The district Police, Rewari has a total strength of 1185 (Gazetted Officers/5, Inspectors/14, Sub Inspectors/30, Assistant Sub Inspectors/99 , Head Constables/179, Constables/866). For the effective implementation of law and order in the district, the District is clubbed into 13 Police Stations, 8 Police Post, One CIA Staff and One Special Staff.

**Investigation:-** Investigation according to Cr.P.C is to collect the evidence, regarding the commission of crime/offence as per procedure established:-

Sr. No.	Activity	Level of action	Time frame
1	Registration of FIR.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
2	Examination of witness.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
3	Visit of investigation officer at the scene of offence.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
4	Collection of evidence.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
5	Preparation of site plan.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
6	Arrest of the	As prescribed	As prescribed

	accused.	in Cr.P.C.	in Cr.P.C.
7	Recording of confessions.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
8	Obtaining Police / Judicial custody remand.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
9	Search	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
10	Seizure	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
11	Preparation of case diaries etc.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
12	Filing of charge sheet.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.

#### B) Other Information

Sr. No.	Activity	Level of action	Time frame
1	Passport application forms received through regional passport office.	-----	15 days.
2	Character verification for employment	-----	15 days

## RIGHT TO INFORMATION

### PART-2

#### Powers and duties of officers and employees

##### [Section 4(1) (b)(ii)]

The Rewari Range is supervised by an IPS officer of the rank of Inspector General of Police. The District Police, Rewari is functioning under the Supervision of Superintendent of Police. The District Police Rewari is divided into Sub-divisions and Incharge of the Sub-division is an officer of the rank of the Deputy Superintendent of Police. The overall supervision of the Police Stations/Police posts in the District rests with respective Superintendent of Police. Prevention, investigation and detection of crime as also maintenance of law & order are the important functions of police. The officer Incharge of Police Station has to prevent & detect crime and maintain law & order within his jurisdiction. The Police Stations are manned by officers of the rank of Sub-Inspectors, Assistant Sub-Inspectors. Head Constables and Constables both in Law and Order duties as well as investigation and the Incharge of the Police Station is an officer of the rank of Inspector or Sub-Inspector. The job of Police officers includes:-

1. Registration of FIR/NCR.
2. Investigation of the cases, arrest of the accused, recovery of stolen property, challaning of the cases and prosecution.
3. Recording report regarding missing persons and children and tracing them.
4. Verification of servants/chowkidars and tenants and registration of security agencies.
5. Granting permission for loud-speakers, rallies, political/religious functions.
6. Checking of banks.
7. Providing documents for filing claim in Motor Accident Claim Tribunal.
8. Providing Guards for the transportation of cash, if required, as per police rules.

Sr. No.	Name and designation	Powers				Duties attached
		Admin	Financial	Statutory	Others	
1	Constable			Yes		Law and order duty
2	Head Constable			Yes		Investigating officer and other law and order duties etc.
3	Assistant Sub-Inspector			Yes		-do-
4	Sub-Inspector	Yes		Yes		Apart from above to act as SHOs
5	Inspectors	Yes		Yes		-do-
6	Deputy Superintendent of Police	Yes		Yes		Supervision of Sub-Division
7	Superintendent of Police	Yes	Yes	Yes		Over all supervision of police work in a distt.

8	Inspector General of Police	Yes	Yes	Yes		supervision of police work in a Range
9	Director General of Police	Yes	Yes	Yes		Over all supervision of police functioning in the State

## RIGHT TO INFORMATION

### PART-3

#### Procedure followed in decision – making process

##### [Section 4(1)(b)(iii)]

All Police officers exercise the powers and duties as prescribed for them under law. The channels of supervision are such that the SHO, or officer Incharge of Police Station is responsible for ensuring effective policing and redressed of grievance in his area of jurisdiction. He is supervised by an officer of the rank of Dy. Supdt. of Police. The Superintendent of Police is supervisory incharge of a District, whereas Range is supervised by an Inspector General of Police. The Director General of Police exercises overall supervision and control in the State. This channel also is one through which orders are given and grievances redressed.

## RIGHT TO INFORMATION

### PART-4

#### Norms set for the discharge of functions

##### [Section 4(1)(b)(iv)]

Haryana Police functions primarily under the Police Act, 1861 and Haryana Police conducts its business under the Punjab Police Rules, 1934 as applicable to Haryana. Other rules are followed as prescribed by the State Government from time to time e.g. The Punjab Financial Rules, Civil Services Rules, Conduct Rules etc.

## RIGHT TO INFORMATION

### PART-5

#### Rules, regulations, instructions, manuals and records for discharging functions

##### [Section 4(1)(b)(v)]

Standing Orders, Instructions, Directions, etc. issued for functioning in various fields as per the Law/Rules like PPR, PFR, etc. made for discharge of duties.



**HARYANA POLICE ACT AND PPR PLEASE VISIT:-**



PPR (<http://haryanapoliceonline.gov.in/PPR.aspx>)



HARYANA POLICE ACT ([http://haryanapoliceonline.gov.in/PDF/Police\\_Act.pdf](http://haryanapoliceonline.gov.in/PDF/Police_Act.pdf))

**RIGHT TO INFORMATION  
PART-6**

**A statement of the categories of documents that are held by it for under its control  
[Section 4(1)(b)(vi)]**

Sr. No.	Nature of record	Detail of information available	Unit/Section where available	Retention period where available
1	. First Information Report (FIR) maintained as per PPR-22.47 (Register No.I)	Details of crime reported / detected (cognizable offence) and police investigation	All Police Stations	FIR is kept permanently in the Record Room of concerned Police Station as per PPR
2	Daily Diary maintained as per PPR 22.48 (Register No. II)	All the details in r/o criminals arrested and entry of arrival/departure of all enrolled police officers on duty with nature of their duties, duty performed and places visited etc.	All Police Stations, Police Posts & Police Lines	Daily diaries are retained for two years after the date of the last entry
3	All standing order as per PPR 22.53 (Register III)	Certain instructions/directions/guideline son various subjects issued internally to all police personal/officials by PHQ	All offices/Police Stations	Retained Permanently in all offices/Police stations.

4	Information about absconders and deserters maintained as per PPR-22.54 (Register No.IV)	Detail of all proclaimed offenders and deserters from the army	All Police Stations	Permanent
5	Kalandera and Inquest registered maintained as per PPR 22.56(Register No. VI)	All carbon copies of Kalandras and Inquest report of the Police Stations are kept in this register	All Police Stations	Permanent record
6	Crime Record Register maintained as per PPR-22.59 and PPR-22.60 (Register No.IX)	Details of notes on community, persons of doubtful character having convicted or suspicious and cognizable cases . The topography of the area population etc.are also kept in this register. Through this surveillance on criminals is maintained.	All Police Stations	Permanent it is confidential and unpublished official record
7	. Surveillance register maintained as per PPR 22.61 (Register No. X,XA & X-B)	History sheets of persons habitually addicted to crime made by the ranks not below Inspector after receipt of orders of Supdt. of Police.	All Police Stations	Retained upto 2 years after the date of last entry. It is confidential and nothing contained in them may be communicated to any person nor any inspection be allowed or copies given save as provided in police rules. The rights of district and ilaqa magistrates to examine such records are governed by

				rules 1.15 and 1.21.
8	. Index to history sheets and personal files in serial order and alphabetical form maintained as per PPR-22.62 (Register No.XI)	Indexing of history sheet and other record is done in this register.	All police station	Permanent
9	Registers of Information Sheets maintained as per PPR-22.63 (Registers No. XII and XII-A	Information sheets issued by I/C P.S. as a means of ascertaining the antecedents of persons who have been arrested under section 55 Criminal Procedure Code or of suspicious character or committed an offence	All police stations	Retailned upto 7 years after the dispatch or receipt of the last sheet
10	. Minute book for G.Os maintained as per PPR-22.64 (Register No. XIII)	Details of any matters regarding crime, criminals and maintenance of record and P.S. building requiring the attention of the officer incharge of the P.S. which have not been entered in the inspection report and the matters permanently affecting the conditions of the police station e.g. changes in police station or jail boundaries, imposition and removal of additional Police Posts and constructions of new buildings etc	All police stations	The register is a confidential and privileged record with the exception of Gazetted Police officers, no one except the Distt. Magistrate and a Sub-Divisional officer specifically authorized under rule 1.20 may enter remarks in it or examine it.

11	File book inspection reports maintained as per PPR - 22.65(Register No.XIV )	Record of indpection (Quarterly /Six Monthly) reports conducted by G.Os are kept in the register.		
12	. Register containing list of village watchmen in the PS jurisdiction, list of police officers, Government properties and land maintained as per PPR-22.67 (Register No. XVI)	Detail of village watchmen, police officers, Govt. properties and land etc in the jurisdiction of P.S,	All police station	Permanant record
13	. Register for Arms Act licenses, licenses under excise laws, licenses under explosives act, licenses under petroleum act, licenses under poisons act and sarais under Sarais Act maintained as per PPR-22.68 (Register No. XVII)	Record of arms act licenses, licenses under excise laws, licences under explosives act, licenses are kept in this register	All police stations	Permanent record
14	. Arms & Ammunition Receipt book maintained as per PPR-22.69 (Register No. XVIII)	Detail of all arms ammunition or military stores deposited in, or seized and brought to, the Police stations	All Police stations	Permanent record
15	. Case Property Register No.XIX maintained as per PPR-22.70.	Detail of entry of all articles placed in the storeroom except articles already	All Police Stations	Retained upto 3 years after the date of last entry.

		included in register No. XVI are made.		
16	Accounts register maintained as per	Detail of the entry of all receipts, expenditure, disbursement of the pay TA and permanent	All SPs offices , Police Line ,and police stations	
17	Road certificate maintained as per PPR -22.72 (register No. XXI )	Issuing /transfer of cash and other store articles through road certificate	All SPs office /police stations	10 years
18	Printed cash receipt maintained as per PPR -22.73 (Register No.XXII )	Printed Cash receipt maintained as per PPR-22.73 ( Register No.XXII )	All SPs offices/Police station	10 Years
19	Copies of all, criminal intelligence gazette and all order maintained as per PPR-22.76 (Register No XXIV)	The Police Gazette, criminal intelligence gazette and all orders contained in the officers of the police station as a whole or any individual officers.	All SPs Offices/Police Stations	5 Years
20	Copies of all police rules maintained as per PPR-22.76 (Register No. XXIV)	Copies of all police rules are kept upto date for the perusal of G.Os	All SPs Offices/Police Stations	Permanent
21	. Transfer/handover charge register maintained as per PPR-22.76 (Register No.XXV)	On permanent transfer officer incharge have to record a confidential charge note mentioning the character and capacity of members of the staff of the police station and residents of the jurisdiction who are useful to the police as informers for the assistance of the successor	All SPs Offices/Police Stations	Permanent

22	A.C.Rs	Confidential/assessment reports in respect of police personal	Confidential Branch/PHQ in respect of Upper Subordinates and Ch.Roll Br. Of Distt./Units in r/o of Lower Subordinates	Permanent
23	Departmental Enquiry and Punishment	Departmental Enquiry and Punishment awarded to police personal	Punishment Branch of All Distts./Units and Ch.Roll branch of PHQ	10 Years or 3 years after the final disposal of appeal or final judgment under the normal course of law whichever is later.
24	Honorarium /awards	Honorarium /awards granted to police personal	Accounts/Ch.Roll Branch of all Distt./Units	3 years or 1 year after completion of audit, whichever is later
25	Parliament/Vidhan Sabha Questions	Parliament/Vidhan Sabha Questions pertainings to Haryana Police	General Administration Branch PHQ/Units	Admitted & answered discussed questions are retained for 3 years and other i.e. disallowed lapsed or withdrawn for 1 year. However cases great precedent reference value are retained permanently

**RIGHT TO INFORMATION  
PART-7**

**Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation  
[Section 4(1)(b)(vii)]**

No standard procedure. However most field officers consult the public especially in Law and Order situation.

**RIGHT TO INFORMATION  
PART-8**

**A statement of boards, council, committees and other bodies constituted  
[Section 4(1)(b)(viii)]**

List of boards, councils, committees etc.

SR NO	NAME & ADDRESS OF THE BODY	MAIN FUNCTION OF THE BODY	CONSTITUTION OF THE BODY	DATE OF CONSTITUTION	DATE UP TO WHICH VALID	WHETHER MEETING OPENED THE PUBLIC	WHETHER MINUTES ACCESSIBLE TO PUBLIC	FREQUENCY	REMARKS
1	2	3	4	5	6	7	8	9	10
1	Committee on prevention of sexual harassment at workplace	Internal complaint committee		3 Sep. 2015		No.	No.		

**RIGHT TO INFORMATION  
PART-9**

**Directory of officers and employees  
[Section 4(1) (b)(IX)]**

Directory

Postal address of the main office, attached/subordinate office/field units etc.

S.No.	Designation	Code	Office	Resd	Govt.Mob No
1	IGP South Range, Rewari	01274	256366	251051	8222999500
		01274	256377		
2	S.P. Rewari	01274	222790	222491	7056666100
3	DSP/Hqrs Rewari	01274	225141	225274	9306952001
4	DSP Traffic	01274	251711		9306952002
5	DSP/Kosli	01259	275034	275027	7056666102

6	DSP Rewari	01274	223317		9306952003
7	Distt Attorney	01274	222823		
8	DDA & Steno to S.P.	01274	223317		
9	I/C. Crime Team	01274	260122		9416371839
10	Head Clerk	01274	223317		
11	D.I. Rewari & Insp. Hqr.	01274			
12	W.I Rewari	01274	223317		
13	CIA Rewari	1274	254305		7056666108
14	DSP/CID	01274	221800		9813517639
15	SHO WPS RWR	01274	251722		7056666133
16	SHO. MT. Rewari	01274	260122		7056666122
17	SHO. City Rewari	01274	221170		7056666121
18	SHO. Rampura	01274	224119		7056666124
19	SHO. Bawal	01284	260098		7056666126
20	SHO. Kasola	01284	264285		7056666127
21	SHO Dharuhera	01274	242328		7056666125
22	SHO. Sdr. Rewari	01274	222621		7056666123
23	SHO. Rohrai	01281	245647		7056666131
24	SHO. Jatusana	01281	242100		7056666130
25	SHO. Khol	01281	240034		7056666128
26	SHO. Kosli	01259	275109		7056666129
27	SHO. Traffic	01284	264099		7056666132
28	SHO GRP Rewari	01274	225213		8814888721
29	PP. Gokal Gate, Rewari	01274	256273		7056666135
30	PP. Bharawas Gate RWR	01274			7056666136
31	PP. Kanode Gate Rewari	01274			7056666138
32	PP. Jagan Gate Rewari	01274			7056666137
33	PP. Bus Stand Rewari	01274			7056666139
34	PS. Sector-6 Dharuhera	01274	242142		7056666142



35	PP Meerpur				7056666147
36	PP. Sector-3 Model Town	01274	260183		7056666140
37	PP. Nahar	01259	271635		7056666145
38	PP Naka Kund	01281	244692		7056666143
39	PP. Dahina	01281	248507		7056666144
40	PP Garhi Bolani Chowk NH-8	01274			7056666146
41	I/C. TAP Dharuhera				7056666167
42	PP Bharawas Village				7056666141
43	L.O. Rewari	01274	256740		7056666134
44	I/C. Security Branch	01274	223317		7056666117
45	Accountant				8816000740
46	OHC	01274	223317		7056666114
47	MTO/PL. Rewari	01274	256740		7056666166
48	PRO	01274	225401		7056666115
49	I/C. Cyber Cell		8816000749	8816000750	7056666116

## RIGHT TO INFORMATION

### PART-10

**The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations.**

**[Section4(1)(b)(x)]**

SR NO	RANK OF THE OFFICERS / MEN/ CIVILIAN / CLASS 1VTH/ EMPLOYEE	PAY SCALES ON 01/01/1996	PAY SCALES AS ON 01/01/2006	GRADE PAY
1	INSPECTOR GENERAL OF POLICE	18400-500-22400	PB-4,37400-67000	10000
2	SUPERINTENDENT OF POLICE	I) TIME SCALE 10000-325-15200	I)PB-3,15600-39100	6400
		II)JUNIOR ADMINISTRATIVE	II)PB-3,15600-39100	7600

		GRADE-12000-375-16500		
		III)SELECTION GRADE 14300-400-18300+400SPL PAY	III)PB-3,37400-67000	8700
3	DEPUTY DISTRICT ATTORNEY	8000-275-10200-EB-275-13500	PB-3,15600-39100-	5400
4	DEPUTY SUPERINTENDENT OF POLICE	I)8000-275-10200-EB-275-13500(ENTRY LEVEL SCALE)	I)PB-2,9300-34800(ENTRY LEVEL SCALE)	5400
		II)10000-13900(AFTER 5 YEARS OF REGULAR SATISFACTORY SERVICE)	II)15600-39100(AFTER 5 YEARS OF REGULAR SATISFACTORY SERVICE)=PB-3	6000
		III)12000-16500(AFTER 11 YEAR OF REGULAR SATISFACTORY SERVICE LIMITED TO 20% OF THE CADRE POST)	III)15600-39100(AFTER 11 YEARS OF REGULAR SATISFACTORY SERVICE LIMITED TO 20%OF THE CADRE POST)=PB-3	7600
		IV)13500-17200(FOR THOSE WHO HAVE COMPLETED 16 YEARS OF REGULAR SATISFACTORY SERVICE IN THE CADRE LIMITED TO 10% OF THE CADRE POST)	IV)3700-67000(FOR THOSE WHO HAVE COMPLETED 17 YEARS OF REGULAR SATISFACTORY SERVICE IN THE CADRE LIMITED TO 10% OF THE CADRE POST ASSUMING PREREQUIRED UPGRADATION TO 14300-18300COMPLETION OF 12 YEARS OF REGULAR SATISFACTORY SERVICE) PB-4	8700
5	INSPECTORS	6500-200-8500-	PB-2,9300-34800	4600

		EB-200-9900 (MODIFIED=7450-11500)		
6	SUB INSPECTORES	5500-175-8300-EB-175-9000	PB-2,9300-34800	3600
7	PHARMACIST	5000-150-7100-EB-150-7850	PB-2,9300-34800	3600
8	Senior Scale Steno	5000-1507100-EB-150-7850	PB-2, 9300-34800	3200
9	Assistant Sub-Inspector	4400-100-4800-EB-100-6000 (Modified=4500-7000)	PB-1, 5200-20200	2800
10	Head constable	4000-100-5200-4800-EB-100-6000	PB-1, 5200-20200	2400
11	Constable	3050-85-4325-EB-100-5325 (Modified=3200-4900)	PB-1, 5200-20200	2000
12	Cook	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
13	Water Carrier	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300
14	Mali	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
15	Khalasi	2550-55-2660-EB-60-3200	-IS, 4440-7440	1400
16	Sweeper	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
17	Barber	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
18	Dhobi	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
19	Carpenter	2650-65-3300-EB-70-4000	-IS, 4440-7440	1650

		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200- 20200	1900
		iii) 4000-6000 Matric	iii) PB-1, 5200- 20200	2400
20	Mason	i) 2650-65-3300- EB-70-4000	i) IS, 4440-7440	1650
		ii) 3050-4500 under Matric with ITI Diploma	ii) PB-1, 5200- 20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1,5200- 20200	2400
21	Painter	i) 2650-65-3300- EB-70-4000	i) IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-0,5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200- 20200	2400
22	Mochi	2610-60-3150-EB- 65-35 40	IS,4440-7440	1400
23	Electrician	i) 2650-65-3300- EB-70-4000	i) IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200- 20200	1900
		iii) 4000-6000 Matric with ITI	ii) PB-1, 5200- 20200	2400
24	Ward Servant	2550-55-2660-EB- 60-3200	IS,4440-7440	1300

**Ex-gratia payments and other Compensations:-**

1. Amount of Rs. ;25,000/- given as Ex-gratia grant by Government.
2. Amount of relief money given from Haryana Police Welfare fund.
3. Leave encashment for 300 days earned leave.
4. Release of family pension D.C.R.G. and commutation.
5. Benefit under Group Insurance Scheme.

6. Final payment of G.P.F.
7. Issue of identity card for free education to the children of deceased Police Officer.
8. Special Ex-gratia grant to the family of Police Personal who dies while fighting with anti social aliments.
9. Payment of Rs. One lac under Janta Police Insurance Policy to the family of deceased who die due to accident.
10. The widow or unmarried son/daughter of the deceased shall be required to apply for Govt. job or Rs. 5,00,000/- with in Six months on the death of deceased under Ex-gratia assistance rule 2005. If there is no post is available in the department with in a period of 4 years from the death of deceased, the dependent of deceased shall excesses on option for Rs. 5,00,000/- (C.F.A.) with in a period of three months after the expiry of the period of 4 years. In case no option is given in this prescribed period no C.F.A. will be given. No job/CFA will be given where length of service of deceased is less than 3 years. Only CFA will be given to the family where death of employee is after attaining the age of 55 years provided the dependent as applied for the same with in six month from the death of deceased. No. job/CFA with be given if the total income of family of deceased exceeds Rs. 6,000/- PM under this scheme. As per rules all the above facility will be provided if they eligible for such benefits under rules.

# RIGHT TO INFORMATION

## PART-11

### The budget allocated to each agency (Section 4(1) (b) (xi))

Budget allotted to District Police Rewari under head "2055-Police" of year 2015-16 ( Rs- 610858305)

#### BUDGET AVAILABILITY REPORT

Date: 06/05/2019

Treasury / Sub-Treasury : Rewari

Time: 09:44 AM

DDO Code/Name : 0610

superintendent of Police rewari

Head of Account	Obj Code	Description	Amount Allocated	Cumulative Expenditure	Balance Amount
2039-51-001-97-51-05-P-01-R-V	01	Salary	2349140	586430	1762710
2039-51-001-97-51-05-P-01-R-V	03	Dearness Allowances	170966	47115	123851
2039-51-001-97-51-05-P-01-R-V	04	Travel Expenses	40000	0	40000
2039-51-001-97-51-05-P-01-R-V	67	Medical Reimbursement	42105	0	42105
2039-51-001-97-51-05-P-01-R-V	70	Leave Travel Concession	147368	0	147368
Scheme Total:			2749579	633545	2116034
2055-51-109-94-51-36-P-01-R-V	34	Other Charges	400000	0	400000
Scheme Total:			400000	0	400000
2055-51-109-99-51-36-P-01-R-C	34	Other Charges	25000	25000	0
Scheme Total:			25000	25000	0
2055-51-109-99-51-36-P-01-R-V	01	Salary	603219022	149776712	453442310
2055-51-109-99-51-36-P-01-R-V	02	Wages	30819233	9406957	21412276
2055-51-109-99-51-36-P-01-R-V	03	Dearness Allowances	43312905	11392648	31920257
2055-51-109-99-51-36-P-01-R-V	04	Travel Expenses	4000000	1661188	2338812
2055-51-109-99-51-36-P-01-R-V	05	Office Expenses	2000000	256249	1743751
2055-51-109-99-51-36-P-01-R-V	06	Rent, Rates and Taxes	100000	13318	86682
2055-51-109-99-51-36-P-01-R-V	15	Secret Services Expenditure	500000	0	500000
2055-51-109-99-51-36-P-01-R-V	17	Minor Works	300000	0	300000
2055-51-109-99-51-36-P-01-R-V	21	Motor Vehicle	2500000	749002	1750998
2055-51-109-99-51-36-P-01-R-V	24	Material and Supply	2000000	0	2000000
2055-51-109-99-51-36-P-01-R-V	34	Other Charges	550000	0	550000
2055-51-109-99-51-36-P-01-R-V	42	Service or Commitment Charges	300000	34223	265777
2055-51-109-99-51-36-P-01-R-V	45	P.O.L	7000000	1669953	5330047
2055-51-109-99-51-36-P-01-R-V	67	Medical Reimbursement	5647378	814119	4833259
2055-51-109-99-51-36-P-01-R-V	69	Contractual Service	626406	378950	247456
2055-51-109-99-51-36-P-01-R-V	70	Leave Travel Concession	2640049	380519	2259530
2055-51-109-99-51-36-P-01-R-V	79	Ex-Gratia	18084329	3258322	14826007
2055-51-109-99-51-36-P-01-R-V	92	Energy Charges	3090193	529136	2561057
Scheme Total:			726689515	180321296	546368219

**RIGHT TO INFORMATION**

**PART-12**

**The manner of execution of subsidy program**

**(Section 4(1)(b)(xii))**

List of individuals given subsidy

Sr.No.	Name and address of the beneficiary	Purpose for which subsidy provided	Amount of subsidy	Scheme and criterion for selection	No. time subsidy given in past with purpose
1		Ex-gratia		Dependents	
2		Scholarship		-do-	

**RIGHT TO INFORMATION**

**PART-13**

**Particulars of recipients of concessions, permits or authorizations granted**

**(Section 4(1)(b)(xiii))**

List of beneficiaries:

(NIL)

**RIGHT TO INFORMATION**  
**PART-14**  
**Information available in an electronic form**  
**[Section 4(1)(b)(xiv)]**

Details of information

**CRIME FIGURES FOR THE YEARS**  
**2010, 2011, 2012, 2013, 2014 and up to 2015**

**The crime Figures For the Year 2010, 2011, 2012, 2013, 2014 and up to 2015**

Head of Crime	2014	2015	2016	2017	2018
Murder	28	42	25	34	53
Cuplable Homicide	5	3	3	4	0
Attempt to murder	28	40	27	40	43
Kidnapping / Abduction	115	66	39	50	55
Assault upon Public Servant.	24	22	20	24	49
Riots	121	87	104	100	99
Dacoity	10	14	8	4	4
Robbery	52	41	43	36	48
Burgulary	224	224	227	165	219
Theft	666	1023	694	702	846
Other IPC	1508	1712	1660	1811	2318
Total IPC	2781	3233	2850	2970	3734
Excise Act	215	138	248	396	40
NDPS Act	8	11	12	25	40
Arms Act	23	24	40	57	48
Gambling Act	83	90	64	79	121
P.C Act	-	4	4	3	1
Other LSL	503	233	435	334	217
Total L.S.L	831	500	803	894	467
G . Total	<b>3612</b>	<b>3733</b>	<b>3653</b>	<b>3864</b>	<b>4201</b>



**RIGHT TO INFORMATION****PART-15****Particulars of facilities available to citizens for obtaining information****[Section 4(1)(b)(xv)]**

Facilities available for obtaining information

Sr. No.	Facelity Available	Nature of information available	Working Hour
1	Website <a href="http://haryanapoliceonline.gov.in">http://haryanapoliceonline.gov.in</a>	Online	Round-the-clock
2	Notice Board	1. Written Information / guidance 2. List of Arrested persons 3. List of wanted criminals with photo. 4. List of missing persons with photo. 5. Displaying information regarding directions of Supreme Court in respect of arrested persons. 6. Directions for Duty Officers. 7. Information regarding Legal services. 8. The SC/ST (Prevention of Atrocities) Act, 1989. 9. Right to Information Act. 2005	

**RIGHT TO INFORMATION**  
**PART-16**  
**Particulars of Public Information Officers**  
[Section 4(1)(b)(xvi)]

Sr. No.	Section	Name of Unit	Post	Officer Posted
1	Section 19 (1)	District Police Rewari	State 1st Appellate Officer	Superintendent of Police, Rewari
2	Section 5 (1)	-do-	State Public Information Officer	Deputy Superintendent of Police (HQ) Rewari
3	Section 5 (2)	-do-	State Assistant Public Information Officer	Deputy Superintendent of Police, Kosli

As per Govt. Notification No. 5/4/2005-1AR dated 29-12-2005, CID including Crime Branch, HAP, Security Organizations of Police, Telecommunication, IRB and Commando are exempted under Right to Information Act, 2005.

**RIGHT TO INFORMATION**  
**PART-17**  
**Other information as may as prescribed**  
[Section 4(1)(b)(xvii)]

All other information as may be prescribed for dissemination shall be collated, tabulated, complied, collected and provided in the form of manual from time to time.

## Order

No. 5315-59 /FAA dated November 26, 2015.

Disposal of work pertaining to RTI Cell shall; hencefort, be made by SPIO/APIO/ I/c RTI Cell as under:

1. RTI Applications: On receipt of the application by SPIO/APIO/RTI Cell, the same will be registered, checked whether information has to be supplied by this district or some other authority either in full or partially. If another authority involved will be transferred to that authority preferably through e-mail within stipulated period of 5 days.
2. In case, the same has to be provided by this district, then additional fee will be calculated and conveyed to the Applicant.
3. Information as available on the date of application will be sought from concerned branch/unit and same shall be scrutinized and correct information which can be provided under rule shall be provided to the applicant as per format enclosed.
4. Proper register shall be maintained for each application consisting of particulars of applicant & fee, movement of application till disposal.
5. In case any information is refused, clear orders will be issued by the SPIO within stipulated time i.e. 30 days/48 hours, as the case may be.

### First Appeals :

1. First Appeals shall be received, registered and processed by Stenol.
2. Comments will be sought from the SPIO within three days and then parties will be summoned within a week to appear for personal hearing.
3. Office note will be drawn by Steno and put up for consideration & Final orders one day before actual hearing with detail facts.
4. Appellate orders shall be conveyed to parties through E-mail/By Post by RTI Cell and if appellant agrees to the fact, his signatures will be taken as mutual consent of facts of the order and thereafter, compliance report will be furnished within stipulated period.

### Second Appeals:

1. SPIO himself will get reply drafted incorporating therein orders made while disposing off the request and first appeal and will make himself available for hearing before the Hon'ble State Information Commission, Haryana on behalf of both, SPIO & First Appellate Authority .

Suo Motu Compliance : Compliance required to be made u/s 4 RTI Act will timely be ensured by all concerned branches/Units and got uploaded on official website through IT Cell.

(11)

**Order**

No. 4992- 5046 dated November 9, 2015.

State Govt's Notification No. 7/31/2014-3AR dated 07-05-2015 have notified services to be provided in date bound manner and have designated Designated Officer, First Grivance Redressal Authority & Second Grivance Redressal Authority.

In compliance of above directions it is hereby clarified that in following cases time limit be adhered to cases


S.No	Deptt	Name of Service	Given time limit	Designated Officer	First Appellate Authority	Second Appellate Authority
144	Home	Registration of Foreigner (Arrival & Departure)	Immediate	DSP/Hq 01274-223317	SP/Rewari 01274-222790 <a href="mailto:sprwr@hry.nic.in">sprwr@hry.nic.in</a>	Inspector General of Police, South Range, Rewari 01274-251051
145		Extension of Residential Permit of Foreigners	05			

A register shall be maintained by every designated officer, First Grivance Redressal Authority & Second Grivance Redressal Authority as prescribed in the Rules notified as above.

For the above Services for which undersigned is First Grivance Redressal Authority /First Appellate Authority a Register shall be maintained by AC-II/DPO Rewari and complaints/appeals will be received by him on behalf of the Undersigned.

Copy of the Rules prescribed has already been circulated to all Police Units.

In case any official is found guilty of deficiency in providing the services, besides imposition of penalty and award of compensation, disciplinary proceedings shall be initiated.

  
Superintendent of Police,  
Rewari.

Copies to:

1. All SOs, DyDA, Inspectors, SHOs, I/c PPs
2. All Heads of Branches in DPO Rewari.
3. All Heads of Police Units in District, Rewari.
4. Reader, AC-1, AC-II, R/DyDA, PRO, THC will get flex board prepared and installed at prominent places in all Police Units.
5. Notice Board.

IT cell



**Order**

No. 5047-51 ~~100~~ dated November 9, 2015.

State Govt's Notification No. 7/31/2014-3AR dated 07-05-2015 have notified services to be provided in date bound manner and have designated Designated Officer, First Grivance Redressal Authority & Second Grivance Redressal Authority.

In compliance of above directions it is hereby clarified that in following cases time limit be adhered to cases

S.No.	Deptt	Name of Service	Given time limit	Designated Officer	First Appellate Authority	Second Appellate Authority
146	Home	Copy of FIR od DDR	Immediate/ Online	SHO of Concerned Police Station	DSP of Subdivision	SP Rewari 01274-222790 <a href="mailto:spwrw@hry.nic.in">spwrw@hry.nic.in</a>
149		Stranger Verification	05 days			
150, 151		Tenant/Servant Verification	05 days			
152		Other Verification related Services	30 days			
153		Copy of untraced report in road accident cases	45 days			
154		Copy of untraced report in cases pertaining to stolen vehicles	45 days			
155		Copy of untraced report in theft cases	60 days			
156		NOC for pre Owned Vehicles	05 days			
157		Service Verification	10 days			
158		Character Verification	10 days			
162		Passport Verification	21 days			

A register shall be maintained by every designated officer, First Grivance Redressal Authority & Second Grivance Redressal Authority as prescribed in the Rules notified as above.

For the above Services for which undersigned is Second Grivance Redressal Authority /Second Appellate Authority, a Register shall be maintained by AC-II/DPO Rewari and complaints/appeals will be received by him on behalf of the Undersigned. Copy of the Rules prescribed has already been circulated to all Police Units.

First Grivance Redressal Authority /First Appellate Authority shall (concerned DSP of Sub-division and in his/her absence DSP/Hq) will maintain separate register of appeals and will dispose off the same within stipulated time limit.

In case any official is found guilty of deficiency in providing the services, besides imposition of penalty and award of compensation, disciplinary proceedings shall be initiated.

  
Superintendent of Police,  
Rewari.

Copies to:

1. All SOs, DyDA, Inspectors, SHOs, I/c PPs
2. All Heads of Branches in DPO Rewari.
3. All Heads of Police Units in District, Rewari.
4. Reader, AC-1, AC-II, R/DyDA, PRO, THC will get flex board prepared and installed at prominent places in all Police Units.
5. Notice Board.


(42)

Order

No. 130-191 /PA dated January 11, 2016.

Sh Virender Singh, HPS, DSP/Hq is hereby designated as Chief Vigilance Officer (CVO). Following tasks are hereby assigned to him:

1. Investigation of Criminal Cases of corruption/cheating/ fraud referred by the Undersigned for investigation.
2. Apprehending corrupt Govt. Servants red-handed by means of raids.
3. Carrying out inquiries referred by the Undersigned.
4. Generating inspection/source reports regarding corruption/ leakage of Govt. revenue for the usage of the Govt. or for suo-moto action.
5. Giving No Objection Certificates from vigilance angle to various persons/Govt. officials. NOC is required for the following purpose: - Promotion Cases, Cases of Superannuation Passport for Govt. Employees, Cases of Deputation, Grant of various allowances to officials. Any other cases in which, such clearance is made mandatory by the State Government.
6. To carry out special checking of various works/projects undertaken on behalf of the Govt. of Haryana to ensure uniform quality and standard of the works being so undertaken.
7. Examination of Annual Property Returns viz a viz initial Property Returns submitted by Police Officials.
8. Discreet Inquiries against officials for amassing of assets in disproportionate to known sources of income.
9. Adopting/advising Standards & Measures for facilitating official procedures.
10. Informal Checking of works assigned to officials.
11. Maintaining liaisons with SVB, CVOs of other departments/PSUs.
12. Compliance of Govt Policies for eradication of corruption through innovative means,
13. Any other function assigned by the undersigned from time to time.
14. Sending periodical returns to the Authorities.


  
Superintendent of Police,  
Rewari.

Copies to :

1. DSP Hq.
- ✓ 2. All GOs, SHOs, I/c PPS, Head of Branches, Notice Board, Official Website
3. Insp Security & SAs for generation of quality source reports.
4. PA. To provide necessary kit for laying Traps.

Endst No. /PA dated January 07, 2015.

A copy of the above is forwarded to the Inspector General of Police, South Range, Rewari for kind information and necessary action., please.

  
Superintendent of Police,  
Rewari.

IT Cell


**Office of the Superintendent of Police, Rewari**

No. 7641-73 /PA dated February 05, 2016

Inspector Aman will henceforth officiate as Office Inspector in addition to his existing duties. Main functions of the post will include:

1. Maintenance of discipline & decorum in the office,
2. To ensure punctuality
3. To ensure cleanliness in the Office premises,
4. Attain coordination in between various branches,
5. To ensure proper maintenance of the various gadgets, furniture, plants and other durables,
6. To officiate as APIO for the various Branches of DPO
7. Security of Office premises,
8. Maintenance of Law & Order during office hours especially amongst visitors,
9. To officiate as Liaison Officer & Staff Officer
10. To ensure Training in all Modern Office Techniques is imparted to all officials
11. To ensure proper functioning of CCTVs,
12. To enforce No Smoking & Silence Zone,
13. To assist the Committee for prevention of Sexual Harassment on Workplace,
14. To Assist Chief Vigilance Officer and exercise proper vigil,
15. To promote healthy practices and fitness programs amongst officials,
16. To Officiate as Additional Public Relation Officer and Authorized Spokesperson on behalf of the Undersigned,
17. Issuance of Challan Books and maintaining of their complete computerised record.
18. All other matters assigned specifically by the Undersigned or DSP/Hq

To avoid confusion, he is re-designated as Inspector/Hq.

  
Superintendent of Police,  
Rewari.

Copies to :

All SOs, SHOs, Heads of the Branches in DPO, Notice Board, Officeial Website.

1/c ITall


ORDER

No. 1893-97 /PA dated January 29, 2016 DE No. \_\_/16.

While disposing First Appeal No. 235 of 2015 preferred by Sh Dhanbir Singh, it was noticed that an email account was created in the name & style of rtisprwr@gmail.com by officials of RTI Branch, DPO Rewari. A preliminary inquiry was assigned vide this office order No. 5663-65/235/FAA dated 23-12-2015 to Smt Pooja Dabla, DSP/CAW, Rewari.

Inquiry Officer furnished report dated 22-01-2016 indicting therein SI Shamsher Singh I/c RTI Cell and Const Jaiveer Number No. 682/RWR for creating e-mail id in violation of Govt Policy.

Hence, a regular departmental inquiry is initiated against both the officials for gross indiscipline and violation of Govt Policy on e-mails and assigned to DSP/Kosli with directions to furnish finding at the earliest after completing all codal formalities.

  
Superintendent of Police,  
Rewari.

Copies to: OB Clerk/CRC, OHC, I/c IT Cell for HRMS & displaying on official website,  
Enquiry Officer /DSP Kosli with pages 1-36 of report of DSP/CAW.



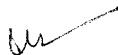
**Office of the Superintendent of Police, Rewari**

No. 3674-705 /PA dated <sup>Feb</sup> March 8, 2015  
8-216

Following functions are assigned to Inspector Satyaveer Singh No. 38/SR:

1. To promote the cause of vulnerable groups of the society, i.e. Senior Citizens, Women, Juveniles, Schedule castes, residents from North Eastern States, lingual minorities, ex-servicemen, physically or mentally challenged persons requiring special needs & any other vulnerable groups.
2. To collect, collate and compile the data of all the organizations engaged in welfare/upliftment of these groups,
3. To collect, collate and compile the data of all the resource persons/NGOs associated with the above organizations,
4. To verify the antecedents of these persons,
5. To have the data of all Welfare Scheme launched by the Central, State Govt and other bodies,
6. To have contact details of all Authorities engaged in nearby districts for the rehabilitation of Vulnerable Groups and Victims
7. To launch various special drives for the Welfare of the above groups,
8. To officiate as Liaison Officer & Staff Officer for above specified tasks,
9. All other matters assigned specifically by the Undersigned or DSP/Hq

To avoid confusion, he is re-designated as Inspector/Welfare

  
Superintendent of Police,  
Rewari.

Copies to :

All SOs, SHOs, Heads of the Branches in DPO, Notice Board, Official Website

HTCll

Office of the Superintendent of Police, Rewari

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No. 5331-80

/PA dated February 29, 2016.

In compliance of directions issued by the PHQ, it is hereby ordered that:


Insp Security will receive particulars of all persons who have attended and attending Distt De-Addiction & Rehabilitation Centre, near Govt Girls Sr Secondary School, Rewari and provide the list thereof also to Insp/CIA.

Insp CIA will thoroughly probe the patient regarding source from whom he was procuring the contrabands, openly & discreetly.

He will also keep close watch whether during de-addiction the patient is not being put on alternative drugs i.e. sedative pills.

Close liaison will be maintained with the concerned departments viz. Health, FDA, Social Welfare & Red Cross.

DSP/Hq will supervise the above overall, working and will keep undersigned informed for tie up with concerned Nodal agencies i.e. SCB & Narcotics Control Bureau.

  
(Balwan Singh Rana IPS)  
Superintendent of Police,  
Rewari.

Notes to :  
1. All CA

Office of the Superintendent of Police, Rewari.

No. 5051-80 / PA dated February 18, 2016.

26

In compliance of the Standing Order No. 139/2016 issued by the Director General of Police, Haryana and conveyed vide memo No. 1207-41/GA-3 dated 15-02-2016 regarding production of undertrial prisoners and convicts, DSP/Hq Rewari (01274-222790, 7056666101) is hereby designated as Nodal Officer in this regard. He will be responsible for smooth working of Escort Prisoners Guard, compliance of this Standing Order and relevant provisions of law regarding production of undertrials/convicts, in letter and spirit, to assist undersigned in inspection of the escort duty arrangements and sending monthly reports to the Range Office and PHQ. He will liaise with concerned prison & judicial authorities for production of undertrials/convicts as well as Nodal Officers of other Police Units for making necessary arrangements for deploying Police Escorts.

Superintendent of Police,  
Rewari.

Copies to: All SOs, All Insp, SHOs, Lines Officer PL Rewari, I/c Prisoners Escort Guard, Reader, OHC, Notice Board and Official Website.

Endst No. 5081-92 / PA dated February 18, 2016.

26

A copy of the above is forwarded to the following for kind information and necessary action, please:

1. Director General of Police, Haryana wr to memo No. 1207-41/GA-3 dated 15-02-2016
2. Inspector General of Police, South Range, Rewari
3. Commissioner of Police, Gurgaon
4. SsP Jhajjar, Mahender Garh, Rohtak & Alwar.
5. Superintendent of Prisons, Rohtak, Jhajjar, Rewari, Bhondsi & Alwar.

A/1 RK  
H-11

Superintendent of Police,  
Rewari.

Office of the Superintendent of Police cum First Appellate Authority, Rewari

No. 2747-2756


/FAA dated April 12, 2016.

In consonance with the orders issued by the STATE INFORMATION COMMISSION, HARYANA vide order No. 6835 dated 25-09-2012, the RECORD RETENTION SCHEDULE for the office of the First Appellate Authority the statutory body created under the RTI Act, 2005 hereby adopts and prescribes also for the office of the State Public Information Officer the following Record Retention Schedule.

1. The quasi judicial records of the Authority i.e. Appeals, comments to appeals, summons for appeals, execution of appeal, orders passed in appeal, communication of compliance of the appellate orders shall be retained for a period of six months (in case no second appeal is preferred against the first appeal) or disposal of second appeal, whichever is later. The SPIO shall retain the requests for information under RTI Act and the copies of ancillary matters till six months or finalization of First/Second Appeal, whichever is later. Provided that no such record shall be destroyed until any proceeding arising out of the orders is still pending for any disciplinary or criminal proceedings.
2. The Administrative/Financial record of the Authority/SPIO shall be retained in accordance with the "Record Retention Schedule for Records: Common to All Departments" as well PPR.

  
Superintendent of Police,  
cum First Appellate Authority,  
Rewari.

Copies to: SPIO, APIOs, PA, I/c RTI Cell, Notice Board, Official Web Sites.

  
I/c RTI Cell

Endst No.

/FAA dated April 12, 2016

A copy of the above is forwarded to the following for kind information & necessary action, please:

1. Director General of Police, Haryana, Panchkula
2. Nodal Officer cum Inspector General of Police, Modernization, Haryana
3. Inspector General of Police, Telecommunications, Haryana.
4. Inspector General of Police, South Range, Rewari
5. The Registrar, Hon'ble State Information Commission, Haryana.
6. State Public Information Officer cum Superintendent, RTI Cell, PHE.

  
Superintendent of Police,  
cum First Appellate Authority,



माननीय न्यायालय द्वारा दिए गए फैसले गुजरात राज्य बनाम किशन भाई (Crl Appeal No. 1485 of 2008-Decided on 07.01.2014) की अनुपालना में उप जिला न्यायवादी कार्यालय पुलिस अधीक्षक रेवाडी तथा उप पुलिस अधीक्षक मुख्यालय रेवाडी की एक समिति गठित की जाती है। जो कि न्यायालय द्वारा बरी किए गए हर मामले की बारीकी से जांच करेगी और जिस भी वजह से मुकदमें में सजा नहीं हो पाई उस कारण बारे आवश्यक कानूनी कार्यवाही (Criminal & Departmental) प्रारंभ करेंगे तथा यह भी सुनिश्चित करेंगे कि ऐसी चूक की पुनरावृत्ति न होने पाए।

इसके लिए प्रवाचक/डी0डी0ए0 रेवाडी 31.07.2015 तक लम्बित सभी under-trial cases की सूची लेगा और तत्पश्चात प्रतिदिन जाने वाले चालान का ब्यौरा लेकर सूची को अपडेट करेगा, प्रतिदिन हर पैरवीकार से अपडेट लेकर स्टेटस अपडेट करेगा और फैसला होने पर तुरंत सर्टिफाईड कॉपी या तो अप्लाई करवाएगा या फिर न्यायालय की वेबसाइट से डाउनलोड करवा कर उप जिला न्यायवादी के समक्ष प्रस्तुत करेगा। उप जिला न्यायवादी व उप पुलिस अधीक्षक मुख्यालय रेवाडी अपने निर्णय को सिंगल फाईल या नोटिंग सिस्टम से स्टैनो की मार्फत मेरे समक्ष प्रस्तुत करेंगे, ताकि यथोचित आवेश किए जा सकें। अधिक त्वरित कार्यवाही के लिए जिला न्यायालय की संबंधित सैल से सम्पर्क की अपेक्षा की जाती है।

उपरोक्त आदेश की दृढ़ता से पालना की जाए। कोताही की सूरत में जिम्मेवार कर्मचारी न केवल आपराधिक/विभागीय कार्यवाही का भागीदार ही नहीं बल्कि contempt of Court का भी दोषी होगा।

No. 11455-502 date 22-4-16

पुलिस अधीक्षक,  
रेवाडी।

प्रति:-

1. सभी उप पुलिस अधीक्षक, निरीक्षक, प्रभारी थाना वा चौकी
2. उप जिला न्यायवादी।
3. सभी शाखा प्रभारी, प्रवाचक/उप जिला न्यायवादी
4. प्रवाचक पुलिस अधीक्षक, रेवाडी।
5. ए0सी0-3 & *Wabate* ✓ *1/c Itak*

पृ0क0न0

दिनांक

उपरोक्त की एक प्रति निम्न को आवश्यक कार्यवाही व आवश्यक जानकारी हेतु प्रेषित है:-

1. पुलिस महानिरीक्षक महोदया, दक्षिण रेंज रेवाडी इस अनुरोध के साथ कि उपरोक्त स्थायी आदेश जारी करने की स्वीकृति प्रदान की जाए।
2. जिला मजिस्ट्रेट, रेवाडी।
3. जिला न्यायवादी, रेवाडी।

पुलिस अधीक्षक,  
रेवाडी।

Office of the Superintendent of Police cum First Appellate Authority, Rewari

No. 2851-246 /FAA dated April 25, 2016.

Anticipating relevant Rules from the State Govt/Public Authority and subject to modification by the State Information Commission, Haryana, to streamline the work of office of the First Appellate Authority viz a viz procedure for Appellant/applicants, it is hereby ordered that :

1. Following **Registers** shall be maintained for the First Appeals till orders from the Hon'ble State Information Commission, Haryana :
  - a. First Appeals cum Second Appeals Diary Register
  - b. First/Second Appeals Dispatch register & First Appeals Compliance Register
  - c. First Appeals internal movement Register
2. Following **forms** shall be used, unless modified by the Hon'ble State Information Commission, Haryana, for summoning and production of record:
  - a. Initial Notice to Respondents: By endorsement of Memo of Appeal received from Appellant/applicant. In case Appeal is preferred through E-Mail, the Appellant/applicant shall endorse a copy of the same to the concerned State Public Information Officer.
  - b. Summons: as used by Courts of First Appellate Authority in Civil matters i.e. Court of District Judge
  - c. Production of Record: as used by Courts of First Appellate Authority in Civil matters i.e. Court of District Judge.
3. Supply of Interim/Final **Orders**, unless modified by the Hon'ble State Information Commission, Haryana: By hosting on official Website.
4. Next date of **Hearing** or Objections /Irregularities in Memo of Appeal unless modified by the Hon'ble State Information Commission, Haryana: By hosting on official Website & Notice Board.

Superintendent of Police,  
cum First Appellate Authority,  
Rewari.

Copies to: SPIO, DyDA, APIOs, PA, I/c RTI Cell, Notice Board, Official Web Site.

Endst No. /FAA dated April 25, 2016

A copy of the above is forwarded to the following for kind information & necessary action, please:

1. Director General of Police, Haryana, Panchkula
2. Nodal Officer cum Inspector General of Police, Modernization, Haryana
3. Inspector General of Police, Telecommunications, Haryana.
4. Inspector General of Police, South Range, Rewari
5. The Registrar, Hon'ble State Information Commission, Haryana.
6. State Public Information Officer cum Superintendent, RTI Cell


Superintendent of Police,  
cum First Appellate Authority,  
Rewari.

*Handwritten signature*

⑩ ⑪  
Office of the Superintendent of Police cum First Appellate Authority, Rewari

No. 2818-2823 /FAA dated April 21, 2016.

First Appeals, henceforth, shall be received, processed and got finalized by DyDA Branch.

  
Superintendent of Police,  
cum First Appellate Authority,  
Rewari.

Copies to: SPIO, APIOs, PA, I/c RTI Cell, Notice Board, Official Web Sites, Dy DA.

I/c RTI cell

स्थायी आदेश

क्रमांक 140/20/6

दिनांक 02-05-2016

हरियाणा पुलिस में कार्यरत सिपाही से निरीक्षक पद तक प्रत्येक पुलिस कर्मचारी को साप्ताहिक विश्राम दिया जाएगा। इस प्रकार 15 प्रतिशत कर्मचारी बारी बारी से प्रतिदिन साप्ताहिक अवकाश ग्रहण करेंगे। यदि कोई कर्मचारी किसी सप्ताह में छोटी अवधि या लम्बी अवधि के अवकाश पर होगा तो यह विश्राम उसे नहीं मिलेगा और इसे उस अवकाश में शामिल माना जाएगा। यह अवकाश अन्य प्रकार की छुट्टी के साथ नहीं जोड़ा जाएगा। साप्ताहिक विश्राम की अवधि शाम 5 बजे से प्रारम्भ होगी और अगले दिवस शाम 5 बजे तक सम्बन्धित कर्मचारी को अपनी ड्यूटी पर वापिस आना होगा। सभी पुलिस अधीक्षक/प्रबन्धक थाना यह सुनिश्चित करेंगे कि इस प्रकार 15 प्रतिशत से अधिक कर्मचारी एक दिन में छुट्टी/विश्राम पर नहीं जाएंगे। साप्ताहिक विश्राम की उपलब्धता की जिम्मेदारी पुलिस अधीक्षक/प्रबन्धक थाना/यूनिट प्रभारी की होगी। विकट कानून एवं व्यवस्था /पी0वी0आई0पी0 ड्यूटी/आपदा प्रबन्धन इत्यादि की स्थिति में अधोहरताक्षर कर्ता की अनुमति से ही इस अवकाश को रोकता जा सकेगा। यह आदेश तुरन्त प्रभाव से लागू माना जाए।

(डॉ० के० पी० सिंह)

पुलिस महानिदेशक, हरियाणा।

पृष्ठ क्रमांक 4905-54

/जी0ए0-3, दिनांक पंचकूला 02-05-16

इसकी एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्रवाई हेतु

प्रेषित है:-

1. निदेशक, राज्य चौकसी ब्यूरो, हरियाणा, पंचकूला। By hand
2. चेयरमैन, हरियाणा पुलिस हाउसिंग कॉर्पोरेशन, पंचकूला। ✓
3. निदेशक, हरियाणा विद्युत प्रसारण निगम लिमिटेड, पंचकूला। By hand
4. निदेशक, हरियाणा पुलिस अकादमी, मधुवन। ✓
5. पुलिस महानिदेशक, राज्य अपराध रिकॉर्ड ब्यूरो, हरियाणा, मधुवन। ✓
6. अतिरिक्त पुलिस महानिदेशक, कानून एवं व्यवस्था, हरियाणा। By hand
7. अतिरिक्त पुलिस महानिदेशक, अपराध, हरियाणा, पंचकूला। ✓
8. पुलिस महानिरीक्षक, गुप्तचर विभाग, हरियाणा। By hand
9. पुलिस महानिरीक्षक, दूरसंचार, हरियाणा, मोगीनन्दा, पंचकूला। ✓
10. पुलिस महानिरीक्षक, रेलवे एवं कमाण्डो, हरियाणा, मोगीनन्द, पंचकूला। ✓
11. हरियाणा में सभी पुलिस आयुक्त। ✓
12. हरियाणा में सभी मण्डल पुलिस महानिरीक्षक। ✓
13. पुलिस महानिरीक्षक, आई0आर0वी0, भौंडरी, गुडगांव। ✓
14. उप पुलिस महानिरीक्षक, यातायात, हरियाणा, करनाल। ✓
15. हरियाणा में सभी जिला पुलिस अधीक्षक। ✓
16. हरियाणा में सभी पुलिस आयुक्त। ✓
17. पुलिस अधीक्षक, रेलवे, हरियाणा, अम्बाला छावनी। ✓
18. पुलिस अधीक्षक, कमांडो, नेवल, करनाल। ✓
19. पुलिस अधीक्षक, दूरसंचार, हरियाणा, मोगीनन्द, पंचकूला। ✓
20. सभी आदेशक, हरियाणा सशस्त्र पुलिस, हरियाणा। ✓
21. सभी आदेशक, आई0आर0वी0, हरियाणा। ✓

4 SAs, /ns/rs,

2 P.Ps. Y.C. Nakas

R, Y.C. Police Units

includes DPO RWA

Information and Liaison

Superintendent of Police

Rowan

(डॉ० के० पी० सिंह)

पुलिस महानिदेशक, हरियाणा।



**Office of the First Appellate Authority cum Superintendent of Police, Rewari**

No. 195-227 /FAA dated ~~March 28, 2015~~ January 13, 2016

While disposing off First appeals, it has been observed that photocopy of request for information received from applicant is sent to all concerned branches and reply received on some points from all concerned is also provided to applicant without looking into the contents of the information.

Hence, it is hereby ordered that:

1. In case, information relates to various branches then only those points (in the form of extract) be sent to the concerned branch.
2. Information received from various Branches be compiled and then be provided to the applicant.
3. In case, there is discrepancy in reply submitted by various branches, then the same be got sorted out.
4. Every Official posted in RTI Cells or dealing with RTI Matters frequently be got trained from HIPA within one month.

~~March 28, 2015~~  
13-01-2016

  
Superintendent of Police,  
cum First Appellate Authority Rewari.

Copies to :

1. SPIO ASha
2. APIOs ASha, ASha, ASha, ASha
3. Head of all Branches
4. I/c RTI Cell
5. OHC.
6. Notice Board website



5/10/2015-1AR  
Haryana Government  
Administrative Reforms Department

Chandigarh  
Dated 10.03.2016

1RTI To

- (i) All the Administrative Secretaries, Haryana.  
(ii) All the Heads of Departments, Haryana.  
(iii) Registrar, Punjab & Haryana High Court, Chandigarh.  
(iv) Commissioners of Division in Haryana.  
(v) All Deputy Commissioners and Sub Divisional Officers (Civil), in Haryana.  
(vi) All Chief Administrative and Managing Directors of Boards and Corporations in Haryana.

**Subject:-** Implementation of orders passed in appeal case no. 3565 of 2015 and 3831 of 2015 - Sh. Shiv Shankar Tiwari Vs. Additional Chief Secretaries/Principal Secretaries.

Sir/Madam,

I am directed to address you on the subject cited above and to say that the division bench of State Information Commission, Haryana, vide its order dated 21.08.2015, in exercise of the powers conferred in section 25 (5) of the RTI Act, 2005 has recommended to the Chief Secretary to ensure that public authorities have an internal mechanism in place for periodic updating of their websites and that a Nodal Officer, Senior to the SPIO, is appointed to coordinate and oversee the compliance of Section 4 of the RTI Act, 2005.

You are, therefore, requested to appoint a Nodal Officer Senior to SPIO to coordinate and oversee the compliance of section 4 of RTI Act, 2005 under intimation to this department immediately.

Your's faithfully

*[Signature]*  
Superintendent (AR)  
for Chief Secretary to Government Haryana  
Administrative Reforms Department H

No. 24687/148/med  
dt 14<sup>th</sup> March 2016

DATE-BOUND

OFFICE OF THE DIRECTOR GENERAL OF POLICE, HARYANA, PANCHKULA.

Endst. No. 1436-95/RTI Cell-I dated Panchkula, the 21/3/16

A copy is forwarded to the following for information and necessary action :-

1. All First Appellate Authorities in Police Department, Haryana.
2. All State Public Information Officers in Police Department, Haryana.

First Appellate Authorities is hereby appointed as Nodal Officer, for periodic updating of their websites and to coordinate and overseas the compliance of Section (4) of the RTI Act, 2005 under intimation to this office.

*Wishans*  
SPIO-cum-Supdt./RTI Cell  
O/o Director General of Police,  
Haryana, Panchkula. *✓*

DATE-BOUND

OFFICE OF THE DIRECTOR GENERAL OF POLICE, HARYANA, PANCHKULA.

Endst. No. /RTI Cell-I dated Panchkula, the

A copy is forwarded to the following for information and necessary action :-

1. Inspector General of Police, Telecommunication, Hr., Moginand, Panchkula.
2. All Branch Incharges at PHQ, Panchkula.

It Cell under Inspector General of Police, Telecommunication is maintaining the website of Haryana Police. Inspector General of Police, Telecommunication is appointed as Nodal Officer in this regard. Each Branch Incharges at PHQ, is hereby directed to send relevant material to the Inspector General of Police, Telecommunication through e-mail/soft copy and send compliance report to this section immediately.

SPIO-cum-Supdt./RTI Cell  
O/o Director General of Police,  
Haryana, Panchkula.

SP Release

Seen

Cop. SPIO/steno / 1/2 RTI Cell. 1/2 Computer Bar

For information & action

22/3/16




Office of the Superintendent of Police, Rewari

No. 6389-6420 /PA

dated February 26, 2015  
3-55

Following functions are assigned to Sh Hari Pal, Pharmacist with immediate effect:

1. To Organize Annual Medical Examination for the Police Officials,
2. To organize various fitness programs, Health Camps, de-addiction camps for the welfare of Police Officials and their families,
3. To work out Medical Reimbursement Bills of the Officials,
4. To visit ailing Police officials under treatment from various institutes,
5. To impart necessary training to Junior Pharmacists,
6. To organize training for RSOs,
7. To Organize First Aid Training for all drivers/Cts
8. To continue existing duties in addition to above duties.
9. All other matters assigned specifically by the Undersigned or DSP/Hq

  
Superintendent of Police,  
Rewari. 2/3/15

Copies to :

All SOs, SHOs, Heads of the Branches in DPO, Notice Board

He Comptroller Branches

for CWS  
for  
14/5/16

## Order

No. 2622 - 2673 /FAA dated April 04, 2016.

In compliance of directions issued by the State Govt vide notification No. 5/10/2015-1AR dated 10-03-2016 the office of the Director General of Police, Haryana, Panchkula is pleased to appoint undersigned as Nodal Officer for periodic updating of the websites and to co-ordinate and oversee the compliance of Sec 4 of RTI Act, 2005. The Section 4(1)(b) of the Act, in particular, requires every public authority to publish following sixteen categories of information:

- (i) the particulars of its organisation, functions and duties;
- (ii) the powers and duties of its officers and employees;
- (iii) the procedure followed in the decision making process, including channels of supervision and accountability;
- (iv) the norms set by it for the discharge of its functions;
- (v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;
- (vi) a statement of the categories of documents that are held by it or under its control;
- (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;
- (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
- (ix) directory of its officers and employees;
- (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;
- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
- (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
- (xiii) particulars of recipients of concessions, permits or authorizations granted by it;
- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;
- (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;
- (xvi) the names, designations and other particulars of the Public Information Officers.

Hence you are directed to ensure that whenever any order pertaining to these heads are issued or any other development takes place, the same be hosted on official website, immediately.

I/c IT Cell will ensure that every Branch having internet connectivity will be trained to host these orders on website within a week of receipt of these orders.

Concerned Supervisory Officers will be responsible for identifying areas/fields pertaining to which information has to be uploaded and ensure that the same has been uploaded.

Meticulous compliance be ensured.

(Sangeeta Kalia IPS)  
Superintendent of Police,  
Rewari.

Copies to :

1. All DSsP,
2. DyDA,
3. SPIO/APIOs,
4. Inspectors,
5. SHOs,
6. Head of Branches,
7. I/c PPs,
8. Notice Board
9. Official Web Site.

Endst No.

/FAA dated April 04, 2016

A copy of the above is forwarded to the following for kind information and necessary action, please:

1. Director General of Police, Haryana, Panchkula w r to his office memo No. 1436-95/RTI Cell-I dated 21-03-2016.
2. Inspector General of Police, South Range, Rewari.

(Sangeeta Kalia IPS)  
Superintendent of Police,  
Rewari.



14-2



From

The Director General of Police,  
Haryana

To

The All Heads of Police Offices in Haryana.

No. 17005-62/E (III)-2 dated Panchkula the, 6/7/16

Subject: Regarding 2<sup>nd</sup> Representation against adverse remarks.

Memo.

As per Haryana Government letter No. 2784-3S-70, dated 2<sup>nd</sup> March, 1971 it has been clarified that before passing final orders on a representation against adverse remarks, the comments of the reporting authority/authorities should invariably be obtained. Final orders on such a representation will be conveyed to the Government employee concerned, as far as possible, within three month's of the date of submission of the representation. The orders so passed shall be final and a second representation against the adverse remarks will not be entertained.

2. In view of above, in future no such 2<sup>nd</sup> representation/mercy appeal against adverse remarks in ACR will be entertained or admitted for consideration by the Government. It may also be ensured that no such representation/mercy appeal is forwarded to this office in a routine manner.

These instructions may be brought to the notice of all concerned dealing hands of your units for smooth functioning of Government work.

(48)

20439-87  
8-7-16

Endst. No.

A copy of the above is forwarded to the all Branch In-charges of PH Panchkula, Haryana for information and necessary action.

(Dr. K.P. Singh),  
Director General of Police, Haryana.

Seen

C. All SAs, Insps, SAs, Yc. Afs, do Rur  
Yc Branches D Po Rur  
for information and ensure compliance

(Dr. K.P. Singh),  
Director General of Police, Haryana

1/11/16 CDS  
28-7-16

Superintendent of Police  
Rowari 26/7/16

25-4

ORDER

No. \_\_\_\_\_ dated \_\_\_\_\_

In compliance of the Police, Haryana's office memo. No. 5937-43/LA-1 dated 01.07.2016, a Grievance Redressal Cell consisting of the following officers is hereby constituted under the Chairmanship of the undersigned for Implementation of the Haryana State Litigation Policy. As, in view of provision 5.1.1 of the Haryana State Litigation Policy, it is mandatory for the employees to seek redressal through this system, before going to the Court. Hence, you are requested to ensure compliance by bringing this clause in to the notice of all the police officers/officials of this Range and compliance report may be sent to this office on the regular basis (\*)

- |  |        |
|--|--------|
| 1. Superintendent of Police, Rewari.           | Member |
| 2. Sh. Ashish Choudhary, HPS, DSP (Hq), Mewat. | Member |
| Sh. Amar Nath, DDA, O/o IGP/SR/RWR             | Member |



*[Signature]*  
Inspector General of Police,  
South Range, Rewari.

No. 315-20/DA dated 12-07-16

A copy of above is forwarded to the following for kind of information and necessary action please:-

- SP/RWR* - 1. All the Superintendents of Police, South Range, Rewari.  
2. Sh. Ashish Choudhary, HPS, DSP (Hq), Mewat.  
3. Sh. Amar Nath, DDA, O/o IGP/SR/RWR.

(49)

Seen

Cto. All SAs, Insps, SHOs, Yc APs, Yc Nakas, RISP  
Lo RWR, Yc Branches DFO RWR, DA RWR.

For information and m/action

*n/rk*21106-5514-7-16*CDS scm*14-7-16

*[Signature]*  
Superintendent of Police  
Rewari 14/7/16



**OFFICE OF THE STATE PUBLIC INFORMATION OFFICER CUM DSP/HQ.**  
**REWARI**  
**ORDER**

These orders shall dispose of an application No.1321-P Dated 30.05.2017 moved by Sh. Haripal, Pharmacist at present working as Steno to the Superintendent of Police, Rewari at the District Police Office, Rewari (hereinafter referred as to the complainant).

Facts necessitating the passing of this order succinctly are that a written application has been submitted to the Superintendent of Police, Rewari by Sh. Haripal complaining that he is being unnecessarily harassed by Sh. Arun Rao S/o Partap Singh R/o Pithrawas who has been moving frivolous RTI applications against him since 2014, since he is disgruntled since the local police had not acted with his wishes during the investigation of Case FIR No 300/13 registered at Police Station Model Town u/s 306 IPC which came to be registered on account of suicide by son of Sh. Arun Rao aforesaid. The same has been endorsed to the Undersigned.

The undersigned has perused the contents of the application moved by the complainant. The complainant has been summoned and heard personally by the undersigned. The Undersigned has, after hearing the complainant summoned the record pertaining to RTI Applications presented against the complainant as well as the other applications presented by said Arun Rao. The contents of the applications have been perused with the kind assistance of the I/c Complaint Branch and Incharge RTI Cell.

The Right to Information Act, 2005 was enacted with a view to provide for a practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central Information Commission and State Information Commissions and for matters connected therewith or incidental thereto. The Act specifically provides the object of its enactment and the purpose vesting therein. The perusal of the act makes it clear that the purpose of the act is to create a transparency in the working in the Union of India. The purpose is to enable every citizen in the country to seek information, which pertains in larger public interest and to peruse the cause of public interest by using the said information. This act was never enacted with an intention to be used as tool by the citizens to settle their personal scores or to harass the public officials or to burden to the State exchequer with unnecessary costs.

Every noble legislation can very well be misused by the disgruntled individuals who work for their own gains, putting at stake the nobility and the intents of the legislation. The Right to Information Act, 2005, is no exception to this situation. The superior courts as well as the Chief Information Commission, have been pitted with situations indicating the misuse of the beneficial provisions of the Act by such kind of disgruntled citizens who, forget the gamut and holy intent of the enactment of the legislation and try to apply the same for their own individual gains and even for wreaking vengeance over the public authorities and go to the extent of resorting to the acts of indirect extortion or exerting pressure on the public authorities by misusing the provisions of the Act.

By culling the record presented before the undersigned, it comes out that as many as 268 applications were presented by Arun Rao himself and the Aashish represented by Arun Rao RTI activist, R/o 9 KM Stone, Rewari-Narmal Road, Village & Post Office Pithrawas, District Rewari. The number of applications is alarmingly high. The further perusal of the record shows that as many as 87 appeals were also filed by the said RTI activist. From perusal of the record further it comes out that as many as 29 applications have been moved seeking information qua complainant Sh. Haripal. The high number of applications prompted the undersigned to peruse the applications and contents thereof. The

same has been duly done with the kind assistance of the RTI Cell Incharge and I/c Complaint Branch DPO, Rewari. Applications moved by Arun Rao aforesaid against Sh. Haripal do not have any contents which can even be remotely said to be related to any matter of public importance. Some of the applications have been found repetitive in nature. Be that as it may be, none of the applications can be said to have been moved with achieving any public interest and in view of the nature of the RTI applications, the undersigned find substance in the contentions recorded in the complaint moved by the complainant Sh. Haripal and observes that the RTI applications are vexatious and are apparently act of wreaking vengeance and to settle the disgruntlement on the part of the information seeker. In view of the contents of the application moved by Haripal, the undersigned has perused the other applications moved by Arun Rao aforesaid at the RTI Branch of the District Police Office, Rewari. The perusal of the applications presented by Arun Rao reveals that out of the 268 applications, more than 240 applications cannot be even remotely connected with the larger public interest by any stretch of imagination. Rather strangely, it reveals that the information sought are apparently targeted at particular individuals/officials working in the District Police and have no concern whatsoever with any public activity or interest, the applications being related to personal information pertaining to a particular individual.

The Constitution of India guarantees the right to life and privacy to every individual citizen. The officers working in public domain cannot be deprived of the said right, merely because they are public officials.

If one has duty to stop a wrong doing and still does not act, becomes a sharer in the guilt of the wrong doer and it is incumbent upon every public servant to ensure that every steps are taken to prevent wrong doing, by pressing in to action every resource available with the public servant. The undersigned has been constrained to pass the present order, after having perused the unscrupulous conduct of a self proclaimed RTI activist, who has flooded the police department with frivolous, vexatious, obnoxious, useless and multiple RTI Applications, which has resulted in diversion of valuable resources being maintained at public cost and expenditure and has also resulted in wastages of hundreds of official man-hours, with no ends being achieved at all.

The perusal of the nature of information sought by aforesaid Arun Rao, clearly gives a feel that as if he has been acting in oblivion of the guaranteed Constitutional provisions. His RTI applications have been found to be focused on particular officials only. It has also transpired that this gentleman had not been even remotely connected with the working of the police department prior to the act of suicide by his son, apart from the fact that he was challaned in two FIR's registered at Police Station City, Rewari and Police Station Rampura.

He has been arrested and because of that he has grudge against Rewari police and he has not spared any officer of any rank in whose tenure his criminal proceedings were undertaken.

The dealing with such kind of applications amounts to diversion of resources at the disposal of the District Police. If this practice is permitted to subsist, it will encourage not only the gentleman above named, but also other citizens to resort to sadistic filing of frivolous RTI applicants which are not genuine and are devoid of public interest at large. It is a settled preposition of law that any act enacted by the legislature cannot be permitted to be used as tool against any public authority and if done so, it should be viewed seriously by the person sitting at the helm of the institution.

The District Police is having an uphill task of discharging duties in various spheres. It is there to ensure protection of life and liberty of every citizen. It is a matter of common knowledge that the resources in shape of man power are limited at the disposal of the District Police. The undersigned is of a view that if out of those limited resources, valuable man power is wasted on entertaining such

applications, which are neither genuine nor relate to any issue of public importance and are apparently on the face of it show that the same are being made to target particular officials to settle the individual disgruntlement of the information seeker and are devoid of public interest, it shall amount to abuse of the provisions of the RTI Act and shall further tantamount to criminal wastage of the official time and shall be an injustice to the targeted public officials as well. The spirit of Indian law is that "Injustice anywhere is a Threat to Justice everywhere." The undersigned being the deputy District Police Chief is having a bounden duty to ensure that every citizen living under her jurisdiction, be it a public official or otherwise, is not subjected to any such harassment.

Though he deserves to be adequately penalized for wasting precious time and energy of the administration which was otherwise to be used in larger public interest yet undersigned is finding it difficult as there is no provision in the RTI Act, 2005 to penalize the applicants who abuse the right of the information provided to the citizens by the Act or clog the public offices with frivolous applications, however, the authoritative judgments on the issue handed down by the superior Courts as well as Central Information Commission of India provide for the admonition of such reckless acts and provide for directing/recommending public authorities to refuse such disgruntled Citizens, the information sought, to avoid harassment of the officials and prevent wastage of time of public authority and that of the public money.

In the past also his conduct has been censured by the Hon'ble State Information Commission in the following terms:

1. While disposing of Show Cause Notice No. 88, 89, 90, 91 in Appeal Case No. 5320, 5321, 5322 & 5323 of 2013 the Hon'ble Commission observed "the Commission also observes that the appellant is not seeking information in Public Interest but to settle his personal score by using the Right to Information Act, 2005 as a handle to pressurize the Public Authority."
2. While disposing appeal cases No. 4673, 4680 and 4681 of 2013 vide orders dated 05-03-2014 the Hon'ble Commission observed that: "the Commission further observed that the appellant is seeking opinion and replies to his questions which are not permissible under the provisions of the RTI Act."
3. While disposing appeal cases No. 5324, 5325, 5326, 5327 and 5328 of 2013 vide orders dated 23-05-2014 the Hon'ble Commission observed that: "the Commission noted the assertion of the respondent-SPIO that the appellant has using the Right to Information as a tool to harass the officers of the respondent public authority. It is observed that the Right to information is a cherished right. Information and right to information are intended to be formidable tools in the hands of responsible citizens to fight corruption and to bring in transparency and accountability but it cannot be allowed to become an instrument to harass the public authority"

Drawing support from the judgments of the Hon'ble Supreme Court in case titled **CBSE Vs Aditya Bandopadhyay** in (2011) 8 SCC 497, and case titled **"K.K. Sharma Vs. State of Haryana"** (Writ Petition Civil No. 4930 of 2011) decided by the Hon'ble Punjab and Haryana High Court and the Judgments handed down by Central Information Commission in cases titled **"Pradeep S. Aluwalia Vs. Delhi Tourism and Transport Development Corporation"** decided on 20-06-2014 and **"M.R. Narayan Singh Vs. Delhi Transport Corporation"** decided on 08-05-2014, case titled **"H.K. Bansal Vs. Ministry of Communication & Another"** decided on 18-03-2011, the undersigned hereby censures said **Arun Rao S/o Pratap Singh R/o VPO Pithrawas** and directs not to entertain any application moved by **Arun Rao S/o Pratap Singh** in future, if it is found that the same have been presented with private motive like wreaking vengeance or are prima facie frivolous, vexatious and lack the character of grievance and are devoid of public interest or are covered by any other exception provided under **Section 8 of the RTI Act, 2005** or are hit by the principle of res judicata. The copy of this order be uploaded on the official website of the Rewari Police by creating a separate tab with title **"A CASE OF ABUSE OF RTI ACT 2005"**.

These orders are appealable and Arun Rao S/o Pratap Singh R/o VPO Pithrawas may prefer appeal before the Ld First Appellate Authority cum Superintendent of Police, Rewari within 30 days of receipt of these orders.

(Gajender Kumar HPS)  
State Public Information Officer cum  
Dy Superintendent of Police, Hq,  
Rewari.

Endst No. \_\_\_\_\_ Dated \_\_\_\_\_

- A copy of the above is forwarded to the following for kind information and necessary action, please:
1. Hon'ble Registrar, Central Information Commission, Room No. 315, B wing, August Kranti Bhawan, Bhikaji Cama Place, New Delhi.
  2. Hon'ble Registrar, State Chief Information Commissioner, Haryana, Chandigarh.
  3. Hon'ble Director General of Police Haryana, Panchkula.
  4. Worthy Inspector General of Police, South Range, Rewari.
  5. First Appellate Authority cum Superintendent of Police, Rewari.
  6. Sh. Arun Rao R/o VPO Pithrawas for information.
  7. Notice Board.

(Gajender Kumar HPS)  
State Public Information Officer cum  
Dy Superintendent of Police, Hq,  
Rewari.

Endst. No 2425-26 RTI dated 11-7-17

A copy of the above is forwarded to following:-

1. IC ST cell for posting on official website.
2. Sh. Hanu bel RA/Manmohan. DPO Rewari.

**SPIO cum**  
**Dy. Supdt of Police**  
**REWARI**